

Broker Post-License Courses

45 Hours

Sponsored by Illinois REALTORS®

The 45 hours of post-license education consists of three 15-hour post-license courses, that cover applied brokerage principles, risk management/discipline, and transactional issues. The Risk Management class includes the sexual harassment prevention training, which is now required of all persons who hold a license issued by the Division of Real Estate who are required to complete continuing education. **EACH COURSE REQUIRES A 50 QUESTION FINAL EXAM**



Broker License Renewal Requirements:

If you were originally licensed on or after November 1, 2021, you need to complete the 45 Hour Post-Licensing Package for your first license renewal period ending April 30, 2024

Applied Brokerage Principles

**September
9th & 16th
513001898**

This course is designed to assist and train new licensees in multiple aspects and applications in the practice of real estate brokerage. Topics covered will include the Real Estate License Act of 2000, the brokerage business, real estate agency, handling escrow monies, advertising, working in a team structure, brokerage services, taxes related to real estate transaction, and business skills. The course will utilize instruction, videos and case studies to educate and train new licensees.

Risk Management

**September
23rd & 30th
513001857**

This course is designed to inform and assist new licensees in understanding the principles involved in the practice of real estate brokerage and the risk associated with such practice. Topics include fair housing, antitrust, escrow issues, insurance issues, sponsoring broker policy and procedures, disclosures, RESPA, TILA, TRID, sexual harassment prevention, safety and the disciplinary process with IDFP. The course will utilize instruction, videos and case studies to educate and train new licensees.

Transaction Issues

**October
7th & 14th
513001895**

This course is designed to assist and train new licensees in transactional issues in real estate brokerage. The course will instruct new licensees in brokerage services as a listing agent, buyer agent, property management, proper disclosures of parties in transaction, marketing, negotiating contracts, real estate financing, property evaluation, and transactional issues in commercial properties. The course will utilize instruction, videos and case studies to educate and train new licensees.

Members \$125 per class

Non-Members \$135 per class

Registration closes the day before class

Check-in 8:30 am

Class: 9:00 am - 4:30 pm

RASI Lower Level

1124 Hartman Lane, Shiloh, IL

Register at 618realtor.com or call 618-277-1980

2022 Education Policy

1. All reservations for CE classes must be received in advance of the class in writing or online and must be accompanied with the specified amount of money.
2. Licensed non-members can attend CE and pay the non-member prices.
3. A photo ID is required upon check-in for CE.
4. All electronic devices must be silenced during the entire session.
5. Attendees who are late for CE will not be admitted.
6. Attendees must attend the entire session to receive continuing education credit. If an attendee arrives late for the class, or from the scheduled breaks, he/she will not be given credit.
 - a. Late means the instructor has started speaking and the attendee is not in the room.
7. If an attendee has a medical problem that may requires him/her to be out of the room other than a scheduled break, please inform staff and accommodations will be made.
8. An attendee must call 48 hours ahead of time if they are not able to attend any class to get a refund. If possible, the Association will move them to the same class on a different day for no additional charge.
9. Only students are allowed to attend CE classes. No additional attendees may be present in the class or building during class time.
10. All attendees are expected to pay attention, participate and should not be under the influence of a controlled substance before or during the session.
11. Electronic devices that are not being used to take notes are not to be used during class time. They can only be used during scheduled breaks.
12. The Board of Directors will decide the price of each CE class - member, REALTOR and nonmember fees.
13. If a class has no fee and the person has registered and does not attend, a fee will be due as approved by the Board of Directors.
14. If anyone has not registered and is a walk in they will be charged the same amount as anyone who didn't attend.
15. RASI must be notified 48 hours before any class time if the student will not be in attendance to not pay the nonattendance fee. RASI will also allow any person registered for a free CE course to have a proxy to take their place, and if the proxy does not show, the original person is responsible for the no-show fee.
16. RASI will charge a \$25 proctoring fee to proctor an exam for anyone who has not purchased their exam from RASI or Illinois REALTORS®.
17. Affiliates are not allowed to attend the actual CE class.
18. A \$25 CE Class change fee from zoom to in person and/or back the day of class will be charged. The exception is weather.
19. Virtual CE Requirements
 - a. You are required to use the video option - you must be seen at all times
 - b. Keep yourself muted if not talking
 - c. Dress for the job you have - not in your pajamas
 - d. Stage your video area - make it look like an office or nice workspace, not a bedroom
 - e. Don't be sitting on or in a bed
 - f. Make sure your camera and audio are working before you start
 - g. Don't eat during the class - you will get lunch and breaks
 - h. Don't do private things while you are on video
 - i. Stay focused - don't be doing other work while on video
 - j. Be in a private place, don't have dogs barking and kids running through your video
 - k. Behave like you are actually in the classroom
 - l. Be prepared for the class
 - m. Speak clearly and don't shout - they can hear you
 - n. Don't interrupt other speakers
 - o. Be on time
 - p. Use the chat function if you have a question or want to speak unless otherwise directed
 - q. You can't be in your car or mobile. You must be sitting in front of your computer

If you have any disabilities that require special accommodations, please identify those special needs: _____



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Instructor:
Kevin
Botterbush



The REALTOR®
Association of
Southwestern Illinois
is an Illinois
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& Training Center