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CCAR MEMBERS CAN REGISTER AND PAY ONLINE AT <https://mdweb.mmsi2.com/champ>

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**The Champaign County Association of REALTORS® has the right to cancel this class if the minimum registration of 15 is not reached.**

**Registration deadline is February 13, 2023.**

**BROKER MANAGEMENT**

**BMCE 1804** 12 HOURS **MANDATORY** for Managing Broker Licensees

Presented by **Champaign County Association of REALTORS®**

**DATES:** February 20, 2023 & February 21, 2023

**SEMINAR:** 9:00 AM – 12:00 Noon and 1:00 PM – 4:00 PM

**Location:** Champaign County Association of REALTORS® lower level

305 Burwash Ave. Savoy, IL 61874

Issues, Trends and Reminders for 2022-2023!  The NEW Broker Management course is designed to assist Managing Brokers and Sponsoring Brokers to function, remain current and compliant, manage risk, perform and succeed in today’s real estate environment.

**Cost (Payment due with registration) Instructor: Lynn Madison**

$150.00 CCAR REALTOR® MEMBER FEE

$160.00 OTHER IAR REALTOR® MEMBER FEE

$175.00 NON-MEMBER FEE

**BME 1804 – Broker Management February 20th & 21st – 9:00am – 4:00pm**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NRDS or License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment: \*Check enclosed - ck #\_\_\_\_\_\_\_\_\_\_\_\_ (Make checks payable to CCAR)

Charge my credit card:

VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Account #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expires:\_\_\_\_\_\_/\_\_\_\_\_\_

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Signature of Card Holder

**IMPORTANT NOTICE:** If you have any disabilities that require special accommodations, please identify those special needs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**\*NO REFUNDS OR CANCELLATIONS AFTER the registration deadline.** If you are unable to attend, you must put your reason in writing and send or FAX to the Association office. You will be allowed to attend another class for up to the next two cycles at no penalty. If, at that time no class has been attended, the money will be retained by the Association.

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**Complete Form and Submit** **by Email**: gabbyp@illinihomes.com | **Fax**: 217-356-3684 | **Phone**: 217-356-1389  
**Mail**: 305 Burwash, Savoy, IL 61874

**BROKER MANAGEMENT**

Mandatory for Managing Broker Licensees

**CONTINUING EDUCATION INSTRUCTIONS**

1. In order to obtain continuing education credit for a course, you must attend the entire session. **NO CREDIT WILL BE GIVEN TO THOSE WHO ARRIVE LATE, DEPART EARLY, OR TAKE BREAKS OTHER THAN THE PRE-APPROVED INSTRUCTOR’S BREAKS. “LATE” MEANS THE INSTRUCTOR HAS STARTED SPEAKING AND YOU ARE NOT IN THE SESSION.**

2. Broker Management (BME 1804) Continuing education sessions are approved for twelve (12) full credit hours.

3. No pagers, phones, or recorders are allowed.

4. **Driver’s license picture ID’s will be required upon check-in and upon checkout**.

5. Individual licensees are responsible for keeping track of their CE credits and reporting them to the Department of Financial and Professional Regulation upon renewal.

6. Managing Broker licensees are required to have:

Twelve (12) hours of Broker Management course work

PLUS Twelve (12) hours of Continuing Education course work including:

A minimum of six (4) hours of course work in CORE curriculum which consists of each of the following:

A maximum of six (8) hours of course work in ELECTIVE curriculum

- antitrust

- appraisal

- property management

- residential brokerage

- farm property management

- rights and duties of sellers, buyers, and brokers

- commercial brokerage and leasing

- real estate financing

- such other course as may be designated by rule

7. And at least one (1) hour of Sexual Harassment Prevention Training

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