



## **Conflict of Interest Policy Statement and Agreement**

### **I. Policy**

It shall be the policy of the Illinois REALTORS® that no member, while serving Illinois REALTORS® in a leadership capacity, as an Officer, Director, Committee or Volunteer Group Chair or Vice Chair, Committee or Volunteer Group Member or in another type of leadership capacity, shall take personal advantage of his or her leadership role by allowing a situation to exist that may be construed as a Conflict of Interest, as further described herein.

### **II. Purpose**

It has been the intent of Illinois REALTORS® since its inception to carry on its activities in accordance with the highest ethical standards. Adoption of this Policy is a reaffirmation of Illinois REALTORS® intent that those holding elected or appointed leadership positions be held to the highest ethical standards and give undivided loyalty to Illinois REALTORS® and its goals. Any activities which do not serve the best interest of Illinois REALTORS® or which favor the personal advantage of another person or corporation are inconsistent with the duties and responsibilities owed to Illinois REALTORS®.

### **III. Practice / Procedure**

It is therefore resolved that:

1. All members holding a position described in Section I (“Illinois REALTORS® Leader”) shall scrupulously avoid any conflict between their own respective interests and the interests of Illinois REALTORS® (hereinafter “Conflict of Interest”). In determining the interests of an Illinois REALTORS® Leader, consideration shall include the financial and personal interests of the leader; the leader’s spouse, children, siblings and parents; and any trust, corporation or partnership in which any of the foregoing persons have an interest, financial or otherwise.
2. A Conflict of Interest includes, but is not limited to, direct or indirect interests of the Illinois REALTORS® Leader in a company, service or product which could be affected by a decision of a Board, Volunteer Group, Committee or other Illinois REALTORS® governing body; direct or indirect interests of the Illinois REALTORS® Leader in a company or product which is in competition with a company, service or product which could be affected by a decision of a Board, Volunteer Group, Committee or other Illinois REALTORS® governing body; acceptance of any gift, entertainment, services, loans or promises of future benefits from any person or organization that may benefit from the Illinois REALTORS® Leader’s connection with or service to Illinois REALTORS®; and compensation in the form of fees or salaries if such payment is the direct or indirect result of the Illinois REALTORS® Leader’s work with Illinois REALTORS®.
3. All Illinois REALTORS® Leaders shall immediately disclose any direct or indirect relationships with organizations, either for-profit or not-for-profit, that may, during their term of service, be involved with Illinois REALTORS® in any formal or informal capacity or which may benefit or be harmed by actions taken by Illinois REALTORS®.

4. All Illinois REALTORS® Leaders shall immediately disclose, during their term of service, all forms of compensation from Illinois REALTORS® or one of its subsidiaries or related entities.
5. In the event any Illinois REALTORS® Leader has a Conflict of Interest as described in this Policy or may stand to derive, directly or indirectly, a personal gain or benefit from a transaction either entered into or not entered into by Illinois REALTORS® or any other decision by Illinois REALTORS® or has any direct or indirect interest in or relationship with any individual or organization: (i) which proposes to enter into any transaction with Illinois REALTORS® for the sale, purchase, lease or rental of property; (ii) which proposes to render or employ services, personal or otherwise, to or of Illinois REALTORS®; or (iii) which may be seen as competing with the interests or concerns of Illinois REALTORS®, the Illinois REALTORS® Leader shall give Illinois REALTORS® notice of such interest or relationship and shall thereafter refrain from voting or otherwise attempting to impact the decision of Illinois REALTORS® relative to the matter giving rise to the Conflict of Interest (other than informational purposes). Minutes of appropriate meetings shall reflect that such disclosure was made, and that the Illinois REALTORS® Leader did not participate in the discussion of the matter and did not vote on the matter.

#### **IV. Agreement**

By signing below, I hereby acknowledge reading and understanding this Conflict of Interest Policy Statement and Agreement and agree to all the terms and provisions set forth herein.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_